

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

October 30, 2023

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Bever.

INVOCATION: Reverend. Bill Knight, First Church of the Nazarene, Independence

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as presented. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Cordray to approve invoices in the amount of \$159,683.04 as presented by the County Clerk's Office. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of July 10, 2023 as presented by the County Clerk. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

MONTGOMERY COUNTY HEALTH DEPARTMENT – BRANDEE HANNA-KIRK:

Montgomery County Health Department Director Brandee Hanna-Kirk met with the Board to provide a report on their department and updates on the Flu Clinic and the places the flu vaccine has been administered. The reports also included an update on COVID vaccine, Opioid Awareness/Prevention and staffing updates.

A request was made to replace the Champ Software/Nightengale previously approved at a cost of \$57,416.00, funded through the Covid ELC Grant with Pantagonia Health for \$63,595.25 for 10 users with a four (4) year contract. The difference in the cost will be paid with the Covid IEP Grant. The Board approved the request and authorized the Director to proceed with the contract with Pantagonia Health.

HUMAN RESOURCES – EXECUTIVE SESSION – KSA 75-4319 (b13):

ACTION: *A motion was made by Commissioner Bever to recess to Executive Session at 10:13 AM to return at 10:28 AM with the Board, HR Director Ben Brubaker and IT Director Jason Clubine to discuss matters relating to security measures (KSA 75-4319 b13). Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

Returned to session stating no decisions made and no action to be taken.

HUMAN RESOURCES (Continued):

HR Director Ben Brubaker presented information on changes to the current handbook regarding vacation and sick leave accrued. He recommended rescinding Montgomery County Resolution 11-150 and update the current employee handbook with new policies on the accrued vacation and sick leave. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to rescind Montgomery County Resolution 11-150 and approve the HR Department to update the current employee handbook with the new policies on accrued vacation and sick leave having monthly employee time off accruals match employee daily shift hours consistent with the vacation earning schedule. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-174

A Memo of Understanding between Montgomery County and Marcie Roberts with the Montgomery County Wellness Coalition was presented for the approval of the Board. The following action was taken to approve the Memo of Understanding and authorize the Montgomery County Health Director to sign on behalf of Montgomery County.

ACTION: *A motion was made by Commissioner Bever to approve the Memo of Understanding between Marcie Roberts for the Montgomery County Wellness Coalition and authorize Montgomery County Health Director Brandee Hanna-Kirk to sign on behalf of Montgomery County. Motion was seconded by Commissioner Cordray.]*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-175

Mr. Brubaker gave a report on the Health Fair, payroll reporting and that the employee quarterly reviews due date.

MONTGOMERY COUNTY TREASURER – SEASONAL TEMPORARY EMPLOYEES:

County Treasurer Nancy Clubine presented a request to the Board for approval to hire two (2) temporary seasonal employees at \$14.00 per hour for the tax office and they will work “as needed”.

ACTION: *A motion was made by Commissioner Bever to approve tow (2) temporary seasonal employees at \$14.00 per hour for the tax office to be “as needed” and the Chairman to sign the employment contracts on behalf of Montgomery County. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-16

KOMTEK SOFTWARE PRESENTATION:

Mr. Larry Gusgafson of Komtek Software met with the Board to discuss the present County Komtek Software program. Several question and problems were discussed and Mr. Gusgafson and one support employee is here to work with employees and problems and updates they would like to see in the system.

OTHER COUNTY BUSINESS:

1. Abatements were approved for tax years 2018 to 2022.
2. Ms. Charlet Pemberton was present for the meeting and requested to provide information on work she is personally doing towards getting a senior citizen meeting facility in Independence. The Board thanked her for the information.

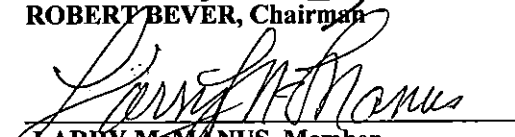
ADJOURNMENT: 11:17 AM

ACTION: *Motion by Commissioner Bever, seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**


ROBERT BEVER, Chairman


LARRY McMANUS, Member


MIKE CORDRAY, Member

ATTEST:




County Clerk

RESOLUTION NO. 23-175

DATED at Independence, Montgomery County, Kansas this 30th day of October, 2023

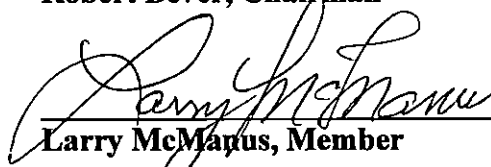
WHEREAS: *A motion was made by Commissioner Bever to approve the Memo of Understanding between Marcie Roberts for the Montgomery County Wellness Coalition and authorize Montgomery County Health Director Brandee Hanna-Kirk to sign on behalf of Montgomery County.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member



Mike Cordray, Member



ATTEST:



Charlotte Schmidt, County Clerk

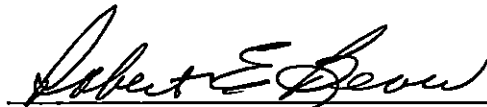
RESOLUTION NO. 23-174

DATED at Independence, Montgomery County, Kansas this 30th day of October, 2023


WHEREAS: A motion was made by Commissioner McManus to rescind Montgomery County Resolution 11-150 and approve the HR Department to update the current employee handbook with the new policies on accrued vacation and sick leave having monthly employee time off accruals match employee daily shift hours consistent with the vacation earning schedule.

Motion was seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes



Robert Bever, Chairman

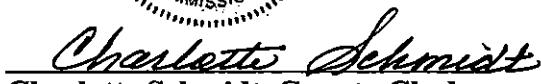


Larry McManus, Member



Mike Cordray, Member

ATTEST


Charlotte Schmidt, County Clerk



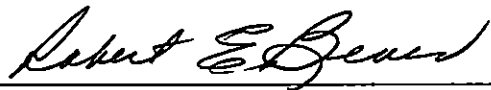
RESOLUTION NO. 23-176

DATED at Independence, Montgomery County, Kansas this 30th day of October, 2023

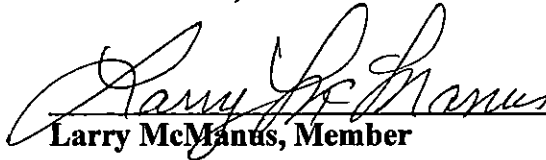
WHEREAS: *A motion was made by Commissioner Bever to approve two (2) temporary seasonal employees at \$14.00 per hour for the tax office to be "as needed" and the Chairman to sign the employment contracts on behalf of Montgomery County.*

Motion was seconded by Commissioner McManus.

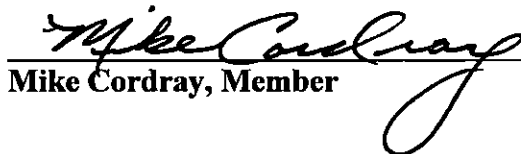
ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes



Robert Bever, Chairman



Larry McManus, Member



Mike Cordray, Member



ATTEST:


Charlotte Schmidt, County Clerk