

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

February 21, 2023

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Bever.

INVOCATION: Commissioner Cordray.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as presented. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

No invoices to be signed.

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of February 13, 2023 as presented by the County Clerk. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

**COMMUNITY CORRECTIONS – BUDGET AMENDMENT AND ADVISORY BOARD
APPOINTMENTS:**

Community Corrections Director Dennis Webb met with the Board to present amendments to his budget for the budget year 2022/2023. The following action was taken:

ACTION: *A motion was made by Commissioner Bever to approve the amendments to the Community Corrections to the Budget year 2022/2023 final budget as presented by Mr. Webb and authorize the Chairman to sign on behalf of Montgomery County any documents required. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-029

Mr. Webb presented the nominations from the Community Correction Advisory Board to serve on the 14th Judicial District Community Corrections, Adult Services Board. The nominations were County Attorney Melissa Johnson for a term of two (2) years and Serena Kill for a term of two (2) years.

COMMUNITY CORRECTIONS (Continued): The following action was taken:

ACTION: *A motion was made by Commissioner Bever to approve the nominations for appointments to the Community Corrections Advisory Board, County Attorney Melissa Johnson and Serena Kill each for a two (2) year term. Motion was seconded by Commissioner Cordray.*

ROLL CALL VOTE - Commissioner Bever - Yes

Commissioner McManus – Yes

Commissioner Cordray- Yes

RES. NO. 23-030

**HUMAN RESOURCES-EXECUTIVE SESSION-NON-ELECTED PERSONNEL-
KSA 75-4319(b1):**

ACTION: *A motion was made by Commissioner Bever to recess to Executive Session at 9:15 AM to return at 9:30 AM with the Board and HR Director present to discuss the job-status of non-elected personnel 75-4319(b1). Motion was seconded by Commissioner McManus.*

ROLL CALL VOTE - Commissioner Bever - Yes

Commissioner McManus – Yes

Commissioner Cordray- Yes

Returned at 9:19 AM with the Chairman requesting any discussion by the Board. The HR Director was instructed to post the Human Resources position on bulletin boards within the County's buildings and before the position is posted the requirement is that the person selected must live within the county within six (6) months of being hired.

Human Resources Director is to schedule interviews for the Montgomery County Health Department's position.

PUBLIC WORKS:

Public Works Coordinator Jim Wright and Assistant Coordinator Brandon Beurskens met with the Board to present the weekly written report. The following items were discussed:

1. Public Works 2022 Year Review –
2. E-mails regarding SS4A grant through the SEKRCP and KDOT will be contributing the full 20% match and no funds will be needed from any of the 12 counties.
3. Request to purchase the extended warrant for the Cat 315F L Excavator – The warranty would be extended for 24 months renewal with travel time included for \$3,789.50. The following action was taken:

ACTION: *A motion was made by Commissioner Bever to approve the request and recommendation of the Public Works Coordinator to renew the extended warranty on the Cat 315F L Excavator for 24 months and include travel time for a total of \$3,789.50. Motion was seconded by Commissioner Cordray.*

ROLL CALL VOTE - Commissioner Bever - Yes

Commissioner McManus – Yes

Commissioner Cordray- Yes

RES. NO. 23-031

4. Requested approval to bid pipe. Request was approved.
5. Presented an update on Peter Pan Road Project – the Project begins March 6, 2023 for 70 working days.
6. Bridge 913 design cost/construction – The Bridge 913 over Pumpkin Creek funds have been received and recommended Cook, Flatt & Strobel for the engineering design. The following action was taken:
- 7.

ACTION: *A motion was made by Commissioner Bever to accept the bid from Cook, Flatt & Strobel for \$82,400 for engineering design for Bridge 913. Motion was seconded by Commissioner Cordray.*

ROLL CALL VOTE - Commissioner Bever - Yes

Commissioner McManus – Yes

Commissioner Cordray- Yes

RES. NO. 23-032

ENVIRONMENTAL HEALTH /ZONING – SOLID WASTE PLAN:

Environmental Health/Zoning Director Matt Debo presented the revised 5-year Montgomery County's Solid Waste Plan. After reviewing the Plan the Board will set a Public Hearing date for the Plan to approved by resolution if no changes are to be made. The hearing date will be sent at the next scheduled meeting of the Board.

EMERGENCY MANAGEMENT – PERFORMANCE GRANT UPDATE:

Emergency Manager Rick Whitson and Assistant Emergency Manager Lee Mill met with the Board to discuss the Emergency Management Performance Grant has been awarded and spending has been approved for the list of items submitted totaling \$56,646.49. The Board is required to authorize the spending for the items as listed. The following action was taken:

ACTION: *A motion was made by Commissioner McManus to authorize the purchase of the approved items from the Emergency Management Performance Grant in the amount of \$56,646.49. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-033

Assistant Emergency Manager Lee Miller and Environmental Health/Zoning Director Matt Debo presented the MG 2019 Floodplain Management Regulations Plan to the Board. There were no changes to be made to the Plan and no action is required.

COUNTY HEALTH DEPARTMENT – ELECTRONIC HEALTH RECORDS:

Montgomery County Health Director Carolyn Muller presented information to the Board on CHAMP Software being the software that supports the Montgomery County Health Department's mission. They are offering a proposal for Nightingale Notes training and site licenses for the Electronic Health Records Software.

Ms. Muller said this will help with recording and logging in patients. She is requesting the gold Annual Subscription at the cost of \$46,777.00 for a 3-year subscription , Training and Implementation and it will be paid from grant funds received for County Health.

ACTION: *A motion was made by Commissioner Bever to approve the request by Montgomery County Health Department for the software from CHAMP Software for an Electronic Health Records System at a cost of \$46,777.00 for a three (3) year subscription to be paid from grant funds received by the County Health Department. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-034

REGISTER OF DEEDS – STAFFING:

Register of Deeds Marilyn Calhoun met with the Board to discuss replacing an employee retiring from her office.

Discussion was on the number of parcels in Montgomery County and the number of employees several counties have in their Register of Deeds offices. The Chairman presented these numbers from several counties of the same or less parcels of property. The Board required the staff in the Register of Deeds Office be decreased by 1 employee The employee retiring will not be replaced.

COUNTY APPRAISER – 2023 VALUATION NOTICES:

County Appraiser Melody Kikkert presented a report on the 2023 Valuation Notices recently mailed from the County Appraiser's Office. Information is going to be provided by the County Appraiser to cover concerns and questions taxpayers may have. This will be posted on the Montgomery County web-site.

EXECUTIVE SESSION – CONFIDENTIAL DATA RELATING TO FINANCIAL AFFAIRS OR TRADE SECRETS:

ACTION: *A motion was made by Commissioner Bever to recess to Executive Session with the Board and Financial Officer Fred Gress present to discuss confidential data relating to financial affairs or trade secrets KSA 75-4319 (b4) at 10:27 AM to return at 10:57 AM. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

Returned to session at 10:57 AM stating no decisions made and no action to be taken.

MICAH BOULANGER – EMPLOYEE INSURANCE REVIEW FOR APRIL 1, 2023 RENEWAL:

Micah Boulanger, Health Care Consultant for Montgomery County, provided information for discussion on possible changes to the County Employees Health Plan.

The first discussion was on the dental health plan and the networks. The County is presently in the Ameritas network and it is recommended we change to Delta Dental network for better service and a savings to the County.

Recessed for lunch at 12:25 PM to return at 1:00 PM and continue with the insurance update.

The meeting resumed at 1:00 PM continuing with the insurance update with Mr. Boulanger.

Increasing the out-of-pocket expenses when having services outside of Coffeyville Medical Center and Labette Health, (our Preferred Providers), was discussed. The out-of-pocket would go to \$2,000 and is presently \$1,500. No change was made on this recommendation.

Mr. Boulanger is working on the agreement with Coffeyville Medical Center on continuing the present agreement as a Preferred Provider. He has already spoke with Labette Health and they wish to continue with the present agreement.

After discussion on increasing the Dental Coverage cap, including cleaning procedure to \$2,000.00, the following action was taken:

ACTION: *A motion was made by Commissioner Cordray to increase the dental cap exposure benefit to \$2,000 annually. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-035

The discussion also included maintaining the same insurance provider EBMA and increasing the employee's share of the premium by \$25.00 per month and keep the out-of-pocket on the out of network charges at the present \$1,500.00. The following action was taken:

ACTION: *A motion was made by Commissioner Bever to continue with EBMS for the 2023/20224 medical coverage, approve an increase of \$25.00 per month to the present premium being paid by the employees and to keep the out-of-pocket expenses for out of network services at \$1,500.00. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 23-036

OTHER COUNTY BUSINESS:

1. Statement of Accounts from the Montgomery County Treasurer –
2. Coffeyville Area Chamber of Commerce Profit and Loss Report -

Recessed to Work Session at 10:35 AM:

The work session was dedicated to Development of Strategic Growth Plan. The Board, County Clerk and Finance Officer Fred Gress was present.

ADJOURNMENT of Work session: 2:00 PM

ACTION: Motion by Commissioner Cordray, seconded by Commissioner McManus.

ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

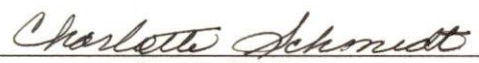

ROBERT BEVER, Chairman


LARRY McMANUS, Member


MIKE CORDRAY, Member



ATTEST:


County Clerk

RESOLUTION NO. 23-036

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

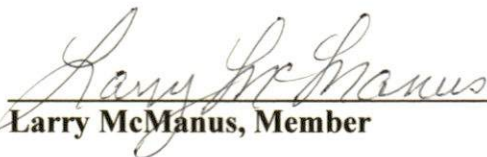
WHEREAS: *A motion was made by Commissioner Bever to continue with EBMS for the 2023/20224 medical coverage, approve an increase or \$25.00 per month to the present premium being paid by the employees and to keep the out-of-pocket expenses for out of network services at \$1,500.00.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus -Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member



Mike Cordray, Member



ATTEST:


Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-035

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

WHEREAS: *A motion was made by Commissioner Cordray to increase the dental cap exposure benefit to \$2,000 annually from the present cap of \$1,500.00.*

Motion was seconded by Commissioner McManus.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*

Robert E. Bever

Robert Bever, Chairman

Larry McManus

Larry McManus, Member

Mike Cordray

Mike Cordray, Member



ATTEST:

Charlotte Schmidt

Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-034

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

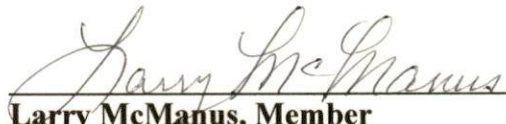
WHEREAS: *A motion was made by Commissioner Bever to approve the request by Montgomery County Health Department for the software from CHAMP Software for an Electronic Health Records System at a cost of \$46,777.00 for a three (3) year subscription to be paid from grant funds received by the County Health Department.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member



Mike Cordray, Member

ATTEST:


Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-033

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

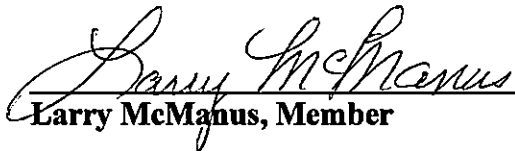
WHEREAS: *A motion was made by Commissioner McManus to authorize the purchase of the approved items from the Emergency Management Performance Grant in the amount of \$56,646.49.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member





Mike Cordray, Member

ATTEST:


Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-032

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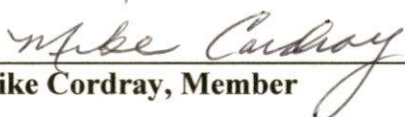
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Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray - Yes*


Robert Bever, Chairman


Larry McManus, Member


Mike Cordray, Member



ATTEST:


Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-031

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

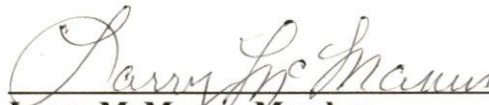
WHEREAS: *A motion was made by Commissioner Bever to approve the request and recommendation of the Public Works Coordinator to renew the extended warranty on the Cat 315F L Excavator for 24 months and include travel time for a total of \$3,789.50.*

Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member



Mike Cordray, Member

ATTEST:


Charlotte Schmidt, County Clerk


RESOLUTION NO. 23-030

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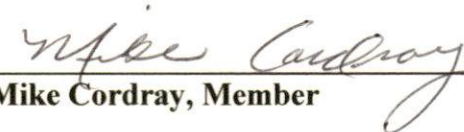
Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



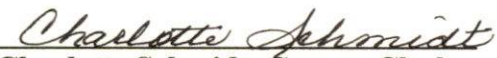
Robert Bever, Chairman


Larry McManus, Member


Mike Cordray, Member



ATTEST:


Charlotte Schmidt, County Clerk

RESOLUTION NO. 23-029

DATED at Independence, Montgomery County, Kansas this 21st day of February, 2023

WHEREAS: *A motion was made by Commissioner Bever to approve the amendments to the Community Corrections to the Budget year 2022/2023 final budget as presented by Mr. Webb and authorize the Chairman to sign on behalf of Montgomery County any documents required.*

Motion was seconded by Commissioner McManus.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*



Robert Bever, Chairman



Larry McManus, Member





Mike Cordray, Member

ATTEST:


Charlotte Schmidt, County Clerk