

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

October 24, 2022

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Bever.

INVOCATION: Reverend Daniel Knight, Bible Baptist Church, Coffeyville.

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Cordray to approve the agenda as presented. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner McManus to approve invoices in the amount of \$129,480.89 and \$6,8038.79 (Prepays) and \$28,600.00 APR for Labette/Montgomery RWD#3 (final payment) as presented by the County Clerk's Office. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner McManus to approve the minutes of October 11, 2022 as presented by the County Clerk. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

CORRESPONDENCE:

1. Four County Health request for letter of Support for Transportation –
2. Coordinated Transit #10 request for Letter of Support for Transportation –

ACTION: *A motion was made by Commissioner McManus to approve the requests for letters of support by Four County Mental Health and Coordinated Transit #10 for Transportation services in Montgomery County. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus - Yes
Commissioner Cordray- Yes*

RES. NO. 22-136

EMERGENCY MANAGEMENT – RICK WHITSON:

Emergency Manager Rick Whitson met with the Board and discussed the invoice on transportation and body bags for the Coroner’s Office. Mr. Whitson will check on the contract with Webb and Rodrick Funeral Services on mileage charges and cost of the bags.

Mr. Whitson gave a report of the Coffeyville Levy Impact Study Group and the completion of Phase 1 and are now in Phase 2. The next meeting in Phase 2 will be November 9th.

AMERICAN RED CROSS – DEB BRINEGAR:

Ms. Deb Brinegar representing American Red Cross met with the Board with a presentation and information on services they provide and a report on donations of blood in Montgomery County. Reports on volunteer numbers was given and the disasters being attended by these volunteers. The main disaster at this time is the states impacted by Hurricane Ian. She thanked the Board for their time and for the continuing support of Red Cross.

PUBLIC WORKS:

Public Works Coordinator Jim Wright met with the Board to present the weekly report. The following items were discussed:

1. Current list of pickups trucks in the Public Works Department was provided to the Board. There will be four trucks in 2023 for Road and Bridge and one for Noxious Weed. One of the current trucks will be moved to Building Maintenance.
2. Sterling Dump Truck repair costs – Mr. Wright said KCAMP has assigned an adjuster for the accident damages and hope to have the cost by next week.
3. Cost Share Program through KDOT Discussion – Montgomery County was not selected.
4. US Bicycle Route 65 through Montgomery County – More information needed and no decision made at this time.
5. Mr. Wright requested keeping the uniform rental for those taking advantage of the service and reduce from \$25.00 to \$20.00. **The Board did not approve the request.**
6. Cash Report for Road and Bridge for the 3rd Quarter was presented –
7. Bridge #514 on CR 3000 – Construction contract was awarded to B& B Bridge Company LLC with an 80/20 split with KDOT.
8. Judicial Center West Entrance – Contract with Cook, Flatt & Strobel Engineers, PA was discussed and Building Maintenance recommendation presented by Mr. Wright recommended getting the engineering services from Cook, Flatt & Strobel Engineers in the amount of \$34,000.00 which will include the drilling down of 25 feet for the geotechnical investigations, design plans, and field survey. The following action was taken:

ACTION: *A motion was made by Commissioner Bever to approve a contract with Cook, Flat & Stroble Engineers LLC in the amount of \$34,000.00 for engineering services for the design of the west entrance to the Montgomery County Judicial Center. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 22-137

HUMAN RESOURCES – JOB DESCRIPTION FOR COUNTY FINANCIAL OFFICER POSITION:

Human Resources Director Becky Lewis met with the Board to present a job description for the position of County Financial Officer. The following action was taken:

ACTION: *A motion was made by Commissioner Bever for a resolution establishing the duties of and delegating responsibilities other the County Finance Officer.*

Whereas, Montgomery County Kansas has established the position of County Finance Officer, and

Whereas, it is the desire of the Board of County Commissioners to establish the duties of and to delegate responsibilities to the County Finance Officer;

HUMAN RESOURCES – (Continued):

It is hereby resolved that the County Finance Officer shall serve as the Chief Finance Officer of Montgomery County at the direction of the Board of County Commissioners and shall be responsible for the effective financial of all governmental affairs of Montgomery County which shall be placed under the charge by the Board of County Commissioners as stated on the job description attached to this resolution. Motion was seconded by Commissioner Cordray.

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 22-138

OTHER COUNTY BUSINESS:

1. Certification of County Treasurer's Idle Funds –
2. Reminder from Chairman the Neighborhood Revitalization end of year –
3. Sheriff – The Board requested Liz Schwatken Administrative Assistant meet with the Board. Commissioner Cordray had questions on the Food Services and Medical Services and the increase in cost on the current payment of invoices. Ms. Schwatken explained to the Board the increase was due to the increased contract costs which were presented when the contracts renewed and also the number of inmates in the facility for the month.

She explained they are charged for three meals per day per inmate and if the number being housed it can increase the cost considerably. This being the information the Board requested, Commissioner Cordray thanked her for the clarification of the costs.

4. Occupational Licenses- American Legion Post 138, Caney, KS and My Place, Cherryvale, KS –
ACTION: *A motion was made by Commissioner McManus to approve the Occupational Licenses for American Legion Post 138, Caney, KS and My Place, Cherryvale, KS. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

RES. NO. 22-139

Recessed to Work Session at 10:45 AM

Work Session for discussion on Insurance Brokers applicants.

Recessed from the work session until 1:00 PM for work Session with Phil Hayes of the Arnold Group. This work session the Deputy County Clerk was in attendance.

Work Session ended at 3:45 PM.

ADJOURNMENT: 3:45 PM

ACTION: *Motion by Commissioner Bever, seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes
Commissioner McManus – Yes
Commissioner Cordray- Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**


ROBERT BEVER, Chairman


LARRY McMANUS, Member


MIKE CORDRAY, Member



ATTEST:


Charlotte Schmidt
County Clerk