

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

August 22, 2022

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner Bever.

**INVOCATION:** Reverend Bill Booe – United Methodist Church, Liberty and Cherryvale.

**PLEDGE OF ALLEGIANCE:** Commissioner Cordray.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner Cordray to approve the agenda as presented. The motion was seconded by Commissioner Bever.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Absent  
Commissioner Cordray- Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner Bever to approve invoices in the amount of \$315,754.37 (Prepays), \$104,450.00 (Rural Water Dist. #2) and \$4,765.00 (Montgomery County Action Council) APRP as presented by the County Clerk's Office. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus - Absent  
Commissioner Cordray- Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Bever to approve the minutes of August 15, 2022 as presented by the County Clerk. The motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes*

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**COUNTY TREASURER – NANCY CLUBINE – AUTO TAG AUDIT DISCUSSION:**

County Treasurer Nancy Clubine met with the Board and discussed the 2021 Audit presented by Mr. Phil Jarred at the previous regular meeting. She explained the correction made to the 2021 Auto Tag fund due to a clerical error on the report. The funds deposited to the County General Fund when the correction was made totaled \$14,229.21 as indicated on the 2021 Audit.

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**EMERGENCY MANAGEMENT – GRANT FUNDING FOR SHORT TERM POSITIONS FOR VICTIM SERVICES:**

Emergency Management Director Rick Whitson and Assistant Emergency Management Director Lee Miller met with the Board to discuss grant funding for a Short-Term position for Victim Services. This position will be to establish a data base to list all services available to victims and will be produced by the person hired.

**EMERGENCY MANAGEMENT – (Continued):**

Services will be primarily offered in Montgomery County but other services available will take in some in southeast Kansas area. The Board verbally approved the Emergency Management office proceed with this program.

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**PUBLIC WORKS:**

Public Works Coordinator Jim Wright and Assistant Coordinator Brandon Beurskens met with the Board to present the weekly written report. The following items were discussed:

1. Three John Deer Tractors Mr. Wright request approval to list on Purple Wave. He presented information on each tractor and the repairs that have been required and the problems they are beginning to have at this time. The request was to replace these three tractors by selling on Purple Wave and going out for bid for at least two tractors and possibly three.

The Board requested checking on trade-in through John Deere and receive bids.

2. Update on LBIP and Off System Bridge Programs through KDOT.
3. Addendum to the Montgomery County Local Road Safety Plan program – A letter will be submitted by the Montgomery County Board of County Commissioner for all projects for funding.

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**HUMAN RESOURCES – HEALTH FAIR:**

Human Resources Director Becky Lewis me with the Board to schedule the health fair held each year. The date set for the Health Fair is October 12<sup>th</sup> from 6:30 AM to 10:00 AM in the Lower Lobby of the Judicial Center. At the present time bids are being obtained from Coffeyville CRMC and Labette Health. Montgomery County Health will all participate.

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**SHERIFF'S DEPARTMENT – FBI CJIS POLICY REVISION ON SHREDDING OF CONFIDENTIAL RECORDS BY LAW ENFORCEMENT:**

Sheriff Ron Wade and Administrative Assistant Liz Schwatken met with the Board on the requirement of a new destruction of confidential records from the Federal Bureau of Investigation Criminal Justice Information System. Ms. Schwatken presented the information to the Board.

This will require cross-cut shredding with those shredding must be certified and accompanied by a law enforcement employee if shredded off premises. Moving the records from the Judicial Center to the Courthouse basement is considered “off premises”. The shredding can be done in the Sheriff's Department and will be available for the County Attorney's office.

The request was made to purchase the required shredder from Hugo's Industrial Supplies in the amount of \$3,159.66 to be paid from County General Capital Outlay. The following action was taken:

**ACTION:** *A motion was made by Commissioner Bever to approve the purchase of a high-security shredder for the law enforcement (Sheriff's Office) from Hugo Industrial Supply, Independence, KS in the amount fo \$3,159.66 to be paid from Capital Outlay. Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes*

*RES. NO. 22-102*

Executive Session:

**ACTION:** *A motion was made by Commissioner Bever to recess to Executive Session at 10:10 AM to return at 10:20 AM with the Board, Sheriff Ron Wade, Undersheriff Chris Williams, Dispatch Supervisor Jamie DeWitt, and HR Director Becky Lewis to discuss non-elected personnel pursuant to KSA 75-4319 (1). Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes*

Returned to session at 10:18 AM stating no decisions made and no action to be taken.  
Discussion: The dispatch job descriptions in the Sheriff's Office will be reviewed.

**OTHER COUNTY BUSINESS:**

1. Executive Session – Non-elected Personnel:

**ACTION:** A motion was made by Commissioner Bever to recess to Executive Session at 10:20 AM to return at 10:25 AM with the Board and County Clerk present to discuss non-elected personnel pursuant to KSA 75-4319 (1). Motion was seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes

Returned to session at 10:25 AM stating no decisions made and no action to be taken.

2. Appointment of Township Clerk for Sycamore Township –

**ACTION:** A motion was made by Commissioner Bever to accept the letter of recommendation from Sycamore Township Board to appoint Jamie DeWitt to fill the term of Sycamore Township Clerk. Motion was seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes

RES. NO. 22-103

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**ADJOURNMENT: 10:40 AM**

**ACTION:** Motion by Commissioner Bever, seconded by Commissioner Cordray.

ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

  
ROBERT BEVER, Chairman

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LARRY McMANUS, Member

  
MIKE CORDRAY, Member



ATTEST:

  
County Clerk

**RESOLUTION NO. 22-102**

**DATED** at Independence, Montgomery County, Kansas this 22<sup>nd</sup> day of August, 2022.

**WHEREAS:** *A motion was made by Commissioner Bever to approve the purchase of a high-security shredder for the law enforcement (Sheriff's Office) from Hugo Industrial Supply, Independence, KS in the amount fo \$3,159.66 to be paid from Capital Outlay.*


*Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes*



**Robert Bever, Chairman**

**Larry McManus, Member**



**Mike Cordray, Member**

**ATTEST**



*Charlotte Schmidt*  
**Charlotte Schmidt, County Clerk**

**RESOLUTION NO. 22-103**

**DATED** at Independence, Montgomery County, Kansas this 22<sup>nd</sup> day of August, 2022.

**WHEREAS:** *A motion was made by Commissioner Bever to accept the letter of recommendation from Sycamore Township Board to appoint Jamie DeWitt to fill the term of Sycamore Township Clerk.*

*Motion was seconded by Commissioner Cordray.*

*ROLL CALL VOTE - Commissioner Bever - Yes  
Commissioner McManus – Absent  
Commissioner Cordray- Yes*



**Robert Bever, Chairman**

**Larry McManus, Member**



**Mike Cordray, Member**

**ATTEST:**



**Charlotte Schmidt, County Clerk**