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**MONTGOMERY COUNTY TREASURER**  
**PERSONAL PROPERTY CHANGE OF MAILING ADDRESS**

Personal Property Taxpayer ID: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Owner/Manager Name: \_\_\_\_\_

Prior Mailing Address: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_

Property Site Address: \_\_\_\_\_

Email address: \_\_\_\_\_ Phone: \_\_\_\_\_

**REASON FOR CHANGE (Please check all that Apply)**

- Mailing Address Change Date Changed \_\_\_/\_\_\_/\_\_\_
- Physical Address Change Date Changed \_\_\_/\_\_\_/\_\_\_
- Name Change Date Changed \_\_\_/\_\_\_/\_\_\_
- Business Sold (Please provide new owner's name, mailing address and phone number)

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- Owner Deceased Date Changed \_\_\_/\_\_\_/\_\_\_
  - Letter of Authorization (please attach a copy of LOA document with this form)
  - Additional Information
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Signature: \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

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**Fax, Email, or Mail Completed Form to:**  
Mailing Address: PO Box 767 | Independence, KS  
67301 Email: [nclubine@mgcountyks.org](mailto:nclubine@mgcountyks.org)  
Phone: (620)330-1100  
Fax: (620)330-1155