

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

December 3, 2018

The Board of County Commissioners, two members and the County Clerk present, met in regular session at 9:00 AM. Commissioner York absent.

**CALL TO ORDER:** Commissioner McManus.

**INVOCATION:** Reverend Joe Davolt, The Bible Baptist Holiness Church, Independence

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner Brown to approve the agenda as amended.. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner Brown to approve invoices in the amount of - \$149,394.65 as presented by the County Clerk's office. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Brown to approve the minutes of November 26, 2018 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

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**COUNTY APPRAISER – REMODELING PROJECT IN COUNTY APPRAISER'S OFFICE:**

County Appraiser Diana Carter and Maintenance Supervisor Jeff Phelps met with the Board to discuss remodeling of the break room in the County Appraiser's Office. The Board approved the estimate for the remodeling of \$4,200 to \$4,300. The carpet will be encumbered for 2018 from the County Appraiser's budget and the other materials and services will be provided in 2019 and paid from 2019 County Appraiser's budget.

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**EMERGENCY MANAGEMENT – SALE OF POLY TANKS BY EMERGENCY MANAGEMENT;  
REMODELING LOWER LOBBY OF JUDICIAL BUILDING AND COUNTY COMMISSION  
MEETING ROOM and APPLYING FOR EOC -501 (C) 3 FOR RURAL FIRE:**

Emergency Manager and District Fire Chief Rick Whitson met with the Board to discuss the following:

1. Sale of Poly Tanks purchased by Emergency Management in 2007 and no longer able to use them. Bids will be taken on the tanks and advertised for sale.
2. Discussed the remodeling of the lower lobby of the Judicial Center meeting room and the Commission Meeting Room. These are areas to be used by Emergency Management when needed. It was approved by the Board for Mr. Whitson to proceed with the planning. The expenses will be paid from grant funds already available.
3. Request approval to apply for an EOC 501 (c) 3 status for Montgomery County Rural Fire only. Request was approved by the Board.

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**PUBLIC WORKS:**

Public Works Coordinator Assistant Coordinator Jim Wright met with the Board to present the weekly written report. The following items were discussed:

1. Transfer request from Road and Bridge to Special Equipment Fund in the amount of \$200,000.00 and transfer request from Household Hazardous Waste to Noxious Weed in the amount of \$5,175.00. The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to approve transfers from the 2018 Budgets as request by the Public Works Department as follows:*

1. *Road and Bridge to Special Equipment Fund in the amount of \$200,000.00*
2. *Household Hazardous Waste to Noxious Weed in the amount of \$5,175.00.*

*Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner McManus – Yes  
Commissioner Brown – Yes  
Commissioner York – Absent*

*RES. NO. 18-128*

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**OTHER COUNTY BUSINESS:**

1. Discussion on closing the courthouse all day New Years Eve since we normally close at noon. The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to close all day Monday, December 31<sup>st</sup> for New Year's Eve Day. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

2. Approval was given to the County Clerk to adjust salary line items on the 2018 budget where needed due to salary increases not budgeted.
3. Executive Session – Non Elected Personnel –  
**ACTION:** *A motion was made by Commissioner Brown to recess to Executive Session at 9:45 AM to return at 10:03 AM to discuss non-elected personnel with the Board and County Clerk present. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

Returned to session at 9:03 AM.

**OTHER COUNTY BUSINESS (Continued):**

The Board discussed the retirement of the Public Works Coordinator and the appointment of an Interim Coordinator. The following action was taken:

**ACTION:** *A motion was made by Commissioner McManus to appoint Assistant Public Works Coordinator Jim Wright as Interim Public Works Coordinator effective December 3, 2018 with a salary of \$59,766.08 per year. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

*RES. NO. 18-129*

4. The Board discussed an adjustment to the salary due to completion of probationary period for the Emergency Management (\$1,400.00 per month), Assistant Coroner (\$250.00 per month) and Montgomery County Rural Fire #1 District Chief (\$600.00 per year). The following action was taken:

**ACTION:** *A motion was made by Commissioner Brown to approve the adjustment to the salary for the Emergency Management (\$1,400.00 per year), Assistant Coroner (\$250.00 per month) and Montgomery County Rural Fire #1 District Chief (\$600.00 per year). Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

*RES. NO. 18-130*

**ADJOURNMENT: 10:30 AM**

**ACTION:** *Motion by Commissioner Brown, seconded by Commissioner McManus.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Absent*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

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**LARRY McMANUS, Chairman**

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**FRED BROWN, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**