

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS  
OFFICIAL MINUTES**

October 28, 2018

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

**CALL TO ORDER:** Commissioner McManus.

**INVOCATION:** Reverend Doug Mund, The Grace Fellowship Church, Coffeyville.

**PLEDGE OF ALLEGIANCE:** Commissioner McManus.

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**AGENDA APPROVAL:**

**ACTION:** *A motion was made by Commissioner Brown to approve the agenda as amended.. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Yes*

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**APPROVAL OF PAYMENT OF INVOICES:**

**ACTION:** *A motion was made by Commissioner York to approve invoices in the amount of - \$121,969.73 and \$11,550.00 as presented by the County Clerk's office. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Yes*

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**APPROVAL OF MINUTES:**

**ACTION:** *A motion was made by Commissioner Brown to approve the minutes of October 15, 2018 as presented by the County Clerk. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Yes*

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**SHERIFF'S DEPARTMENT – REQUEST APPROVAL TO RECEIVE BIDS ON VEHICLE:**

Sheriff's Administrative Assistant Liz Schwatken met with the Board to request approval to receive bids on a Dodge Durango SUV to replace the 2013 Tahoe they now have and needs expensive repairs. The request was approved.

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**COMPUTER DEPARTMENT:**

Computer Department Director Jason Clubine met with the Board to present the invoice from AppRiver, LLC in the amount of \$1,076.64 to be paid from General Operating Funds for 24/7 Phenomenal Support. The following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve the payment of \$1,076.64 to AppRiver, LLC for Phenomenal Support for a two (2) year contract. The invoice is to be paid from County General Operating funds. Motion was seconded y by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Yes*

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**LABETTE HEALTH – BRIAN WILLIAMS:**

Mr. Brian Williams representing Labette Health met with the Board to discuss agreements made between Labette Health, City of Cherryvale and the City of Independence. Also present for the meeting were Independence City Manager Craig Whitehead, Emergency Services Director for the City of Independence David Cowen and Montgomery County Emergency Manager Rick Whitson.

Mr. Williams explained the agreement is for the purchasing of supplies and equipment and training for staff through Labette Health for the cities of Cherryvale and Independence. The Inter-local agreement is being reviewed by the Kansas Attorney General’s office and should be completed within 60 to 90 days.

Labette Health wanted the County Commission to be aware of the inter-local agreement and the services, equipment and supplies that will be provided. Labette Health will be in charge of ordering and scheduling.

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**PUBLIC WORKS:**

Public Works Assistant Coordinator Jim Wright and Maintenance Supervisor Jeff Phelps met with the Board to present the weekly written report. The following items were discussed:

1. Requested permission to solicit bids for corrugated metal pipe – Request was approved.
2. Presented 2018-2019 Snot Plan to be placed on the County Website –
3. Signatures on contract with Cook, Flatt and Strobel to provide engineering survey and design for the replacement of Bridge #42.1 located on CR 2300 mile 23. The following action was taken:  
**ACTION:** *A motion was made by Commissioner Brown that the Board of County Commissioners approve and sign the contract with Cook, Flatt and Strobel to provide engineering survey and design for the replacement of Bridge #42.1 located on CR 2300 mile 23. The motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Yes*

4. Discussed purchasing convection steamer for the Department of Corrections. Three (3) bids were received on an emergency basis as follows:

Joe Harding Sales & Service, Joplin, MO	\$13,845.00
Cook’s Correctional, Warrenville, IL Bid #1	\$14,369.79
Cook’s Correctional, Warrenville, IL Bid #2	\$15,255.89

The following action was taken:

**ACTION:** *A motion was made by Commissioner York to approve and accept the low bid of \$13,845.00 from Joe Harding Sales & Service, Joplin, MO for a convection steamer for the Department of Corrections. Debit County Capital Funds. Motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York – Yes*

*RES. NO. 18-114*

5. Reported to the Board on items sold on Purple Wave totaling \$49,935.00 –
6. Reported on Westar meter change and the County will have to pay the total bill of \$14,176.00. Formal bids will be taken for the project.

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**COUNTY APPRAISER:**

County Appraiser Dianna Carter met with the Board to discuss the following:

1. A contract with Ms. Anne Miller as a consultant in the GIS department. Ms. Miller is an employee of Pictometry and will work with the County Appraiser and staff on GIS projects. The following action was taken:  
**ACTION:** *A motion was made by Commissioner Brown to approve a contract between Montgomery County and Ms. Anne Miller as a consultant to work with the County Appraiser and staff to make corrections and train staff in GIS/Mapping. Motion was seconded by Commissioner York.*

*ROLL CALL VOTE - Commissioner McManus - Yes  
Commissioner Brown – Yes  
Commissioner York - Yes*

*RES. NO. 18-115*

**COUNTY APPRAISER (Continued):**

2. Request approval to obtain bids on a vehicle for the County Appraiser’s Office – Request Approved –
3. Request to purchase a plotter from the Tech Funds given to the County Appraiser’s Office in the amount of \$9,195.00 – Request was approved.
4. Executive Session for Attorney Client Privilege Pending Litigations –  
**ACTION:** *A motion was made by Commissioner York to recess to Executive Session at 10:40AM to return at 11:00 AM for the purpose of Attorney Client Privilege Pending Litigations with the Board, County Clerk, County Counselor Paul Kritz and County Appraiser Dianna Carter present.*  
*ROLL CALL VOTE - Commissioner McManus - Yes*  
*Commissioner Brown – Yes*  
*Commissioner York – Yes*

Returned to session at 11:00 AM with no decisions made and no action to be taken.

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**OTHER COUNTY BUSINESS:**

1. Occupational License – American Legion, Caney –  
**ACTION:** *A motion was made by Commissioner York to approve the issuance of an Occupational License to American Legion, Caney, Kansas. Motion was seconded by Commissioner Brown.*  
*ROLL CALL VOTE - Commissioner McManus - Yes*  
*Commissioner Brown – Yes*  
*Commissioner York - Yes*  
  
*RES. NO. 18-116*
2. The Board discussed paying the total balance due for the remaining four years for the Cherryvale and Independence Moderate Income Housing Projects the County’s commitment. The total amount to be paid is \$6,961.92. The following action was taken:  
**ACTION:** *A motion was made by Commissioner York to authorize the County Clerk to make a check payable to Montgomery County Action Council for the final amount due on the Cherryvale and Independence Moderate Income Housing Projects, total payment \$6,961.92. Debit County General Operating. Motion was seconded by Commissioner Brown.*  
*ROLL CALL VOTE - Commissioner McManus - Yes*  
*Commissioner Brown – Yes*  
*Commissioner York - Yes*  
  
*RES. NO. 18-117*

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**ADJOURNMENT: 11:05 AM**

**ACTION:** *Motion by Commissioner York seconded by Commissioner Brown.*  
*ROLL CALL VOTE - Commissioner McManus - Yes*  
*Commissioner Brown – Yes*  
*Commissioner York - Yes*

**BOARD OF COUNTY COMMISSIONERS  
MONTGOMERY COUNTY, KANSAS**

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**LARRY McMANUS, Chairman**

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**FRED BROWN, Member**

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**RYAN YORK, Member**

**ATTEST:**

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**County Clerk**