

The Montgomery County Clerk's office would like to notify all citizens of Montgomery County, our staff will be available to assist in processing the Food Sales Tax Refund, the Homestead Claim and Property Tax for Low Income Seniors claims starting on Wednesday January 20, 2010.

The deadline for processing the returns will be **Thursday April 15, 2010.**

The Clerk's Office will be available to assist applicants on the following days and times:

Monday	2:00 PM thru 4:00 PM
Tuesday thru Friday	9:00 AM thru 11:00 AM
	2:00 PM thru 4:00 PM

Below is the information that you will need to bring with you:

Booklet	Booklets from the State (if you received these)
SRS	Food Stamp payments for all of 2009 Cash Assistant payments for all of 2009
Social Security	Disability date letter (if receiving disability payments) Income letter for all of 2009
Children	Birthdates Social Security numbers
Homeowners	Statement for 2009 Property Taxes
Renters	Statement for rent paid in 2009 or copies of rent receipts Name and address of Landlord Phone number of Landlord
Income	All income for any household member over the age of 18 2009 Tax papers – (tax preparer)

If you plan on having the refund Direct Deposited, you will need to bring in the Routing Number for your Bank Account.

We will not be able to process these claims unless all necessary paperwork is brought in at the time of preparing your claim.

If you have any questions, you can contact the County Clerk's office at (620) 330-1200.