

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

September 21, 2009

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Fowler.

INVOCATION: Reverend Wayne Norton, First Baptist Church, Coffeyville

PLEDGE OF ALLEGIANCE: Commissioner McManus.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner McManus to approve the agenda as amended. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Fowler to approve invoices in the amount of - \$336,272.56 and \$17,498.34 as presented by the County Clerk's office. The motion was seconded by Commissioner Brown.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Brown to approve the minutes of September 14, 2009 as presented by the County Clerk. The motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

CORRESPONDENCE:

1. Federal Funding Letter from russ reid Company on federal funding for Economic Development Initiatives –
2. Kansas Department of Transportation Letter (Robert Bever) -
3. KDOT e-mail from Deb Miller to Board of County Commissioners –
4. Letter from Four County Mental Health from Ron Denney advising of his retirement date in 2010-
5. Letter from Barton County Counselor/Administrator regarding HB 2373 on Special County Mineral Production Tax Fund –
6. Notice of expansion of existing Swine Facility requested by Chuck Springer to KDHE –
7. Letter from Commercial Risk Underwriters soliciting insurance business for county insurance -

COUNTY ATTORNEY – COPIER BIDS:

Elaine Glines, representing the County Attorney, met with the Board and requested all bids received the previous week be rejected and request for bids with revised specifications be mailed. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to reject all bids for a copier for the County Appraiser's Office opened September 14, 2009 and the request for bids be resubmitted with revised specifications. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

DEPARTMENT OF CORRECTIONS – ADVANCE HEALTH CARE CONTRACT:

Department of Corrections Administrator Jimmy Holt and Sheriff's Administrative Assistant Liz Schwatken met with the Board to discuss the nurse's position in DOC. The present employee in that position is resigning to return to school and the position will become a position under the Advance Health Care Contract. All salary, benefits, liability and liability insurance will be assumed by Advance Health Care for this position.

With the addition of the nurse's position, the contract cost will increase approximately \$40,000 per year. Mr. Holt will use the budgeted salary for this position to be applied to the increase in contract and requested the Board approve his budget to be increased the amount budgeted in employee benefits for the remainder of 2009 and 2010 for this position. These amounts will be applied to the Advance Health Care Contract. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to authorize the County Clerk to transfer \$5,665.00 from Employee Benefits 2009 budget and \$22,731.00 from Employee Benefits 2010 budget to the Department of Corrections budget for Contractual Services for 2009 and 2010 to transfer the nurse's position to Advance Health Care.*

*Motion was seconded by Commissioner McManus.
ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

RES. NO. 09-171

HUMAN RESOURCES – FLU SHOTS:

Human Resources Director Shawn Wallis presented information to the Board for flu shots for the employees with a cost to the county of \$25.00 each. Employee spouses may also receive the vaccinations at their expense. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to approve flu vaccinations be provided for county employees and be given by Montgomery County Health Department. The cost to the county will be \$25.00 per employee. Motion was seconded by Commissioner McManus.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

RES. NO. 09-172

PUBLIC WORKS:

Public Work Coordinator Robert Bever presented the weekly written report. The following items were discussed:

1. Recommendation on CMP Pipe bid to J&J Drainage, Hutchison. The following action was taken:
ACTION: *A motion was made by Commissioner Fowler to approve the recommendation of the Public Works Coordinator to award the bid on CMP pipe to J & J Drainage, Hutchinson, Kansas in the amount of \$10,983.95. Debit Road and Bridge Department. Motion was seconded by Commissioner Brown.*
ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

RES. NO. 09-173
2. Memo regarding returning to 8-hour days.
3. Memo regarding the follow-up on 10th Street and College Avenue Intersection analysis.
4. Memo regarding answer from County Counselor on disposing of county electronic equipment.
5. Sewer District #2 past due list for September 2009.
6. Advised the Board agreement has been signed and check will be written to Lucille Newkirk for right-of-way as previously approved.
7. Advised Heckert construction will begin the work on Tenth Street no later than October 12th.

JUDGE ROGER GOSSARD – FEDERAL GRANT:

Judge Gossard and Court Administrator Mary Kadel met with the Board. Judge Gossard advised the Board there is a grant from the Federal government (Byrne Justice Assistance Grant). This grant is to be used to shorten furlough for state court employees. He requested a letter be sent from the Board stating they recognize the Federal Recovery Act Edward Byrne Memorial Justice Assistance grant funds are set aside for local government use. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to approve a letter by the Board of County Commissioners and as requested by Judge Gossard stating the Board recognizes the Federal Recovery Act Edward Byrne Memorial Justice Assistance grant funds are set aside for local government use. Motion was seconded by Commissioner Brown.*

ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

RES. NO. 09-174

HUMAN RESOURCES – INSURANCE PRESENTATIONS BY COLONIAL LIFE AND BLUE CROSS/BLUE SHIELD:

Human Resources Director Shawn Wallis introduced representatives from Colonial Life Insurance Virginia Haefner and Tom Bryant. The presented information on a “bridge plan” for the deductible portion of the Blue Cross/Blue Shield plan we currently have in force.

After the presentation by Colonial Life, Mr. Wallis introduced Dave Dillon representing Blue Cross/Blue Shield. Mr. Dillon gave examples of ways to save by increasing deductible. No action was taken at this time but will be reviewed at a date closer to time to renew health insurance.

EXECUTIVE SESSION:

ACTION: *A motion was made by Commissioner Fowler to recess to Executive Session at 11:25 AM to return at 11:30 AM with Human Resources Director Shawn Wallis present to discuss non-elected personnel. Motion was seconded by Commissioner McManus.*

ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

Returned to session at 11:30 AM stating no action taken and no decisions made.

OTHER COUNTY BUSINESS:

1. National Incident Management System resolution requested by Emergency Preparedness –

ACTION: A motion was made by Commissioner Brown to adopt the resolution establishing the National Incident Management System known as NIMS as the incident system to be used for planning, responding, recovery and mitigating from both natural and manmade disasters within the county. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

RES. NO. 09-169

2. Resolution relating to the establishment and maintenance of a disaster agency –

ACTION: A motion was made by Commissioner Brown to adopt the resolution relating to the establishment and maintenance of a disaster agency responsible for emergency management and coordination of response to disaster emergencies for the county of Montgomery, Kansas; providing for related purposes and repealing any other resolutions or amendments which are in conflict with this resolution. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

RES. NO. 09-170

3. Capital Outlay and Fixed Assets threshold - The Board of County Commissioners adopted the following threshold and policy for Capital Outlay and Fixed Assets –

ACTION: A motion was made by Commissioner Brown to set a threshold for Capital Outlay Expenditures in the amount of \$200.00 and the lifetime of that item of no less than one (1) year, in order to be classified as Capital Outlay. All Capital Outlay items must be approved for purchase by the Board of County Commissioners prior to the purchase and a completed Fixed Asset Form to be filed in the County Clerk's Office on each separate item. Motion was seconded by Commissioner McManus.

ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes

RES. NO. 09-175

Recessed at 11:35 to Human Resources Department to review applications for Fire Coordinator position and set interviews.

ADJOURNMENT: 12:05 PM

ACTION: *Motion by Commissioner Fowler seconded by Commissioner Brown.*

*ROLL CALL VOTE – Commissioner Fowler - Yes
Commissioner Brown – Yes
Commissioner McManus - Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

TONY FOWLER, Chairman

FRED BROWN, Member

LARRY McMANUS, Member

ATTEST:

County Clerk