

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

March 24, 2008

The Board of County Commissioners, three members and the County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Lewark-Wood.

INVOCATION: Commissioner Fowler.

PLEDGE OF ALLEGIANCE: Commissioner Tucker.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Fowler to approve the agenda as amended. The motion was seconded by Commissioner Lewark-Wood.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Fowler to approve invoices in the amount of - \$31,486.53 as presented by the County Clerk's office. The motion was seconded by Commissioner Lewark-Wood.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Lewark-Wood to approve the minutes of December 31, 2007 and January 7, 2008 as presented by the County Clerk. The motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

HUMAN RESOURCES – REVISED EMPLOYEE HANDBOOK:

Liz Schwatken, Human Resources Director, presented the final copy of the employee handbook as revised with the changes as discussed with the Board of County Commissioners and approved by the Board. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to adopt and approve the changes to the Montgomery County Employee Handbook as revised March 24, 2008. Motion was seconded by Commissioner Lewark-Wood.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

RES. NO. 08-39

COMMUNITY CORRECTIONS – BID OPENING FOR LAPTOP COMPUTERS:

Kurtis Simmons, Community Corrections Director, was present for the bid opening for two (2) laptop computers for his department. The bids were as follows:

Computer Generation, Independence, KS	\$3,052.00
Dell Online Sales	\$3,239.80

ACTION: A motion was made by Commissioner Tucker to accept the low bid from Computer Generation, Independence, KS for two (2) laptop computers for Community Corrections in the total amount of \$3,052.00. Debit Community Corrections Fund. Motion was seconded by Commissioner Lewark-Wood.

ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes

RES. NO. 08-40

CLASS LTD – UPDATE AND LETTER OF SUPPORT TO KANSAS STATE BOARD OF TAX APPEALS:

Jan Bolin and Phillip Chappuie representing CLASS LTD met with the Board and presented information on grants received to start a glass recycling project. The project is now in operation. They also presented statistics on wages and employment numbers in the counties served.

A letter of support was requested from the Board of County Commissioners to the Kansas Board of Tax Appeals for the purpose of seeking a tax exemption for their Coffeyville Service Center. The following action was taken:

ACTION: A motion was made by Commissioner Fowler to submit a letter of support for CLASS LTD to the Kansas State Board of Tax Appeals for the purpose of seeking a tax exemption for the Coffeyville Service Center. Motion was seconded by Commissioner Lewark-Wood.

ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes

RES. NO. 08-41

PUBLIC WORKS:

Robert Bever, Public Works Coordinator, met with the Board to present the weekly written report and open bids for dump trucks and monitoring wells. Bids were as follows:

Two (2) Tandem Dump Trucks

Merle Kelly Ford, Chanute, KS	\$111,980 each
	\$115,732 each
	\$116,450 each
	\$117,096 each
Frontier International, Tulsa, OK	\$ 92,001.00 each
	\$ 99,153.00 each
Robert Truck Center, Wichita, KS	\$129,321 each

No action taken at this time.

Monitory Wells Sampling

Trinity Analytical Laboratories, Mound Valley, KS	\$ 5,051.25
Terracon, Wichita, KS	\$ 4,950.00

No action taken at this time.

PUBLIC WORKS (Continued):

The items discussed in the weekly written report were as follows: Update on County Road 5300 mile 4 – Coffeyville Wal-Mart project (30' of road and KDOT does not want the right-of-way); Discussed Westfall Brothers LLC wanting a road worked on which would be CR 1150 mile 24; Requested consideration to bid chemical for bare ground spraying and to bid road paint, beads for stripping; Major bridge replacement status; Building Maintenance discussed security doors in Department of Corrections; and requested a ten minute executive session. As a result of this report, the following action was taken:

Bid requests:

ACTION: *A motion was made by Commissioner Lewark-Wood to approve the request by Public Works to obtain bids for chemicals for bare ground spraying and bids for road paint, beads for stripping. Motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

Security doors in Department of Corrections:

ACTION: *A motion was made by Commissioner Lewark-Wood to authorize the Public Works Coordinator to proceed with Option #1, \$2,180.00 with Ktech for a security door going from the visitor area of DOC as an access door, price to include installation. Motion was seconded by Commissioner Tucker. Debit Jail Surplus Fund.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

RES. NO. 08-42

Executive Session:

ACTION: *A motion was made by Commissioner Lewark-Wood to recess to Executive Session at 10:35 AM to discuss non-elected personnel with Robert Bever present to return at 10:45 AM. Motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

Returned to session at 10:45 AM with no action taken and no decisions made.

SHERIFF STAN VEACH:

Sheriff Vaach met with the Board for a bid opening for a copier for the Department of Corrections and requested a ten minute executive Session. Bids were as follows:

Copy Products, Pittsburg, KS	\$3,595.00 \$3,774.00
Digital Connections, Inc., Coffeyville, KS	\$3,427.00
McCarty's Office Supply, Parsons, KS	\$2,745.00
Modern Copy Systems, Iola, KS	\$5,800.00 \$3,950.00
Century Midwest Office Systems, Chanute, KS	\$3,875.13 \$3,301.55
Corporate Business Systems, Joplin, MO	\$4,893.00 \$4,331.00

No action was taken at this time.

SHERIFF STAN VEACH (Continued):

Executive Session:

ACTION: A motion was made by Commissioner Fowler to recess to Executive Session at 10:56 AM to return at 11:06 AM with Sheriff Veach present to discuss non-elected personnel. Motion was seconded by Commissioner Lewark-Wood.

ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes

Returned to session at 11:06 AM with no action taken and no decisions made.

MONTGOMERY COUNTY HEALTH – RUTH BARDWELL – INTERVIEW:

EXECUTIVE SESSION:

ACTION: A motion was made by Commissioner Lewark-Wood to recess to Executive Session at 11:08 AM to return at 11:24 AM with Ruth Bardwell present to discuss non-elected personnel. Motion was seconded by Commissioner Tucker.

ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes

Returned to session at 11:24 AM with no action taken and no decisions made.

MONTGOMERY COUNTY RURAL FIRE – WILBUR SCHWATKEN – INTERVIEW:

EXECUTIVE SESSION:

ACTION: A motion was made by Commissioner Lewark-Wood to recess to Executive Session at 11:31 AM to return at 12:01 PM with Wilbur Schwatken present to discuss non-elected personnel. Motion was seconded by Commissioner Fowler.

ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes

Returned to session at 12:01 PM with no action taken and no decisions made.

SHERIFF VEACH – COPIER RECOMMENDATION:

Sheriff Veach recommended purchasing the copier from Modern Copy, Iola, KS in the amount of \$2,000.00 which was not a bid received in time for the bid opening but was given after all bids had been opened and announced. The decision on the bids was placed on hold until the next meeting.

OTHER COUNTY BUSINESS:

1. Letter to JJA regarding audits acknowledged –
2. Minutes from MCRF#1 acknowledged –
3. Emergency Preparedness Director Jim Miller announced a weather spotter meeting at 6:30 PM, Monday March 31st ; and
Ron Wade and Jim Miller will going to Topeka to discuss an E-911 grant to the county.
4. Commissioner Lewark-Wood asked a proclamation stating Dennis Pruitt has done a good job and commending him on his years of service on the Montgomery County Action Council Board be prepared by the County Clerk for the next meeting –

ADJOURNMENT: 12:25 PM.

ACTION: *Motion by Commissioner Lewark-Wood seconded by Commissioner Fowler.*
ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

BILLIE LEWARK-WOOD, Chairman

GENE TUCKER, Member

TONY FOWLER, Member

ATTEST:

County Clerk