

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS
OFFICIAL MINUTES**

December 3, 2007

The Board of County Commissioners, three members and the Deputy County Clerk present, met in regular session at 9:00 AM.

CALL TO ORDER: Commissioner Lewark-Wood.

INVOCATION: Commissioner Fowler.

PLEDGE OF ALLEGIANCE: Commissioner Tucker.

AGENDA APPROVAL:

ACTION: *A motion was made by Commissioner Lewark-Wood to approve the agenda as amended. The motion was seconded by Commissioner Tucker.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

APPROVAL OF PAYMENT OF INVOICES:

ACTION: *A motion was made by Commissioner Tucker to approve invoices in the amount of - \$164,861.27 as presented by the County Clerk's office. The motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

APPROVAL OF MINUTES:

ACTION: *A motion was made by Commissioner Tucker to approve the minutes of November 19, 2007 as presented by the County Clerk. The motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

COMMISSIONER TUCKER – RELOCATION OF COFFEYVILLE TAG OFFICE:

Commissioner Tucker discussed the relocation of the Coffeyville Tag Office. He is against the location it will be relocated to. There is not enough parking and he thinks the present location is suitable. The new location is not that much bigger at 807 Maple Street which is where the travel agency is located at the present time.

County Treasurer Nancy Clubine said the parking is not the best but it is best for what they can afford. The rent is less than what they are presently paying.

Commissioner Lewark-Wood said she thinks the present location is a landmark and she said they do need more help. She also said the Payless Shoe Store would be a good location but is not available.

Commissioner Tucker said perhaps the counter being removed for more space at the present location. Commissioner Tucker is against the move and Commissioner Lewark-Wood said, “ it is Nancy’s decision”

COUNTY APPRAISER'S OFFICE – PURCHASE OF FOLDING MACHINE:

Kathy Craig, County Appraiser's Office requested approval to obtain bids to purchase a folding machine at an estimated cost of \$4,100.00. Approval was given by the Board to receive bids.

Ms. Craig requested approval to purchase a printer from the State Bid List at a cost of \$1,600.00. The following action was taken:

ACTION: *A motion was made by Commissioner Fowler to approve the purchase of a Dell Printer for the County Appraiser's Office at a cost of \$1,600.00 to be paid from the County Appraiser's 2007 budget. Motion was seconded by Commissioner Lewark-Wood.*

*ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

RES. NO. 07-204

COMPUTER DEPARTMENT – PURCHASE OF LAPTOP COMPUTERS:

Ken Collins, Computer Department Director and Jason Clubine, Computer Department, presented a request to the Board to purchase two (2) laptop computers from the State Bid List at an estimated cost of \$1,394.72 each. The following motion was made:

ACTION: *A motion was made by Commissioner Tucker to approve the purchase of two (2) laptop computers from the State Bid List at an estimated cost of \$1,394.72 each for the Computer Department. Debit Computer Department Fund. Motion was seconded by Commissioner Fowler.*

*ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes*

RES. NO. 07-205

PUBLIC WORKS:

Jim Wright and Kathryn Crossman representing the Public Works Department met with the Board. Robert Bever, Public Works Coordinator and the County Clerk are in Topeka meeting with the State Board of Tax Appeals. Mr. Wright presented the weekly written report as follows:

1. Update on the Clark vs Montgomery County.
2. Carpet bids to be opened at 10:00 AM.
3. Interviewed three (3) candidates for the Engineering Tech position and hired Christina Bilby from Coffeyville at a rate of \$11.50 per hour.
4. Presented information on intersection lighting cost to the County.
5. Major Bridge Replacement Status: (Field check report has been completed on 11-7-07 and the letting date has been moved to October 2008 on **County Bridge No. 608** south and east of Independence on CR 3200-16.

Carpet bids are as follows:

Woods Lumber Co., Independence, Kansas	\$5,708.00
Derailed Commodities, Independence, Kansas	\$5,053.40

Bids were taken under advisement and a recommendation will be made at the next meeting.

Mr. Bever will be asked to visit with Westar about a better deal on the intersection lighting cost.

A request was made by letter from Mr. Bever to increase the shoe allowance for employees from \$30.00 per year to \$75.00 per year effective January 1, 2008. The request was verbally approved.

FLOOD AREA BUY-OUT BY COUNTY:

Postponed until the next Commission Meeting.

SHERIFF STAN VEACH:

Presented a shared leave request within his department for 40 hours. Request was approved by the Board.

Commissioner Fowler expressed concern to Sheriff Veach about vandalism in Elk City by a minor and no one will press charges. Sheriff Veach replied nothing can be done by his department unless someone does sign a complaint and presses charges.

An issue in Coffeyville was discussed regarding the Loomis family. County Counselor has been consulted by the Sheriff.

JUDGE CANADAY – BID OPENINGS:

Digital Court Recording Equipment:

JCG Technologies, Scottsdale, Arizona	\$10,190.00 per unit
REC Enterprises, Wichita, Kansas	\$29,700.00
Voice Products, Inc., Wichita, Kansas	\$29,910.00 plus options

No decision was made at this time.

Judge Canaday presented quotes a quote to replace the court clerk's Independence server. He requested the Board to authorize its purchase without bids, funding the hardware (\$9,500.00) from the 2008 Capital Outlay Funds, and the court's budget pay for the software and support/installation (\$5,271.00). The following action was taken:

ACTION: *A motion was made by Commissioner Lewark-Wood to authorize the Unified Court to purchase, without bids, the replacement for the court clerk's server in Independence at a cost of \$9,500.00 to be paid from the 2008 Capital Outlay Funds. Motion was seconded by Commissioner Tucker.*

*ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes*

RES. NO. 07-207

OTHER COUNTY BUSINESS:

1. Employee Handbook Change affecting payroll checks due to late timesheets to Department Supervisors.

ACTION: *A motion was made by Commissioner Tucker to authorize the following addition to the Paydays Section of the current Employee Handbook: **All required paperwork for time calculation must be turned in to your department by the deadline set by your department head. Failure to comply will cause wages due for the current payroll period to be held until the next scheduled payday.** Motion was seconded by Commissioner Lewark-Wood.*

*ROLL CALL VOTE – Commissioner Lewark-Wood – Yes
Commissioner Tucker – Yes
Commissioner Fowler – Yes*

RES. NO. 07-206

2. Acknowledged receipt of Montgomery County Rural Fire District #1 Fire Board Minutes of October 16th. After the Fire Board meets, the Coordinator is to let the Board know what needs to be done on the Thermal Image repair for the Independence Station.

3. Discussed the Region 5 Work Force Contract. Will contact Rene Cavaness for explanation.

OTHER COUNTY BUSINESS (Continued):

4. **Jim Miller, Emergency Preparedness Director discussed the 911 addressing. They are trying to set up changes with AT&T on 911 and are about three-fourths of the way finished.**

**Recessed at 11:20 AM.
Returned at 11:25 AM.**

ADJOURNMENT: 11:30 AM

ACTION: *Motion by Commissioner Fowler seconded by Commissioner Lewark-Wood.
ROLL CALL VOTE – Commissioner Lewark-Wood - Yes
Commissioner Tucker - Yes
Commissioner Fowler – Yes*

**BOARD OF COUNTY COMMISSIONERS
MONTGOMERY COUNTY, KANSAS**

BILLIE LEWARK-WOOD, Chairman

GENE TUCKER, Member

TONY FOWLER, Member

ATTEST:

County Clerk